



Gay & Lesbian Community Council, Inc.

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## CAPITAL PRIDE 2008 -- FOOD VENDOR INFORMATION

Festival Date: Sunday, June 8, 2008

### KEY POINTS

- Please keep this sheet as it will answer most questions you may have as the festival approaches.
- The deadline for entries is Friday, April 18, 2008.
- **No registrations will be allowed the day of the festival.**
- The vendor locations will be determined in advance. Please register early for special requests (all requests may not be able to be honored).
- All vendors must check in the day of the festival by 10:00 AM.
- Your vendor location will be given to you when you check in.
- All vehicles **MUST** be removed from the parade grounds by 11:00 AM. There will be no parking on the festival grounds.
- All vendors must supply their own power. No electricity will be provided.
- Vendors may not have music or sound systems at their booths.
- **VENDORS MAY NOT SELL WATER**, as the CDGLCC will be selling water as a fundraiser.
- We encourage all vendors to participate in a manner that reflects the diversity within our community. This includes appropriateness for all age groups. Good taste and good fun are the order of the day.
- We kindly ask that you leave your pets at home for their safety and the safety of all of our participants.
- The festival will be held rain or shine.
- All exhibitors must clean up their booth location and dispose of their own trash in appropriate containers.
- Anyone found in violation of these rules, or any city or state law, or the CDGLCC vision or mission will be asked to leave immediately.

### SCHEDULE

The Capital Pride Festival, "Pride in the Park," will be held Sunday, June 8, 2008. Vendor booths are to be open by 12:00 PM. Booths must be torn down, and off the festival grounds no later than 6:00 PM.

### PARTICIPATION AND REGISTRATION

Registrations are due by mail or in person by April 18, 2008. Please mail to CDGLCC, Attn. Capital Pride, P.O. Box 131, Albany, NY, 12201. In person, registrations may be delivered between 10:00 AM and 5:00 PM, Monday through Friday to the CDGLCC, 332 Hudson Avenue, Albany, NY 12210.

Confirmations will be sent out via email. Please be sure to include an email on the registration form. If you would like to check on the status of your registration please email Carrie at [cknepp@cdglcc.org](mailto:cknepp@cdglcc.org).

**No vendors will be permitted on the festival grounds unless they have registered in advance.**

### VENDOR REGISTRATION FEES

**All Booths are \$175 for the first space, \$75 for each additional space.**

**ALL fees are due with your registration form. Booth space WILL NOT be assigned without proper registration and payment.**

**The booth space will be approximately 8' by 8'. ALL exhibitor booths are set up under one large tent, so individual tents are not able to be accommodated.** *If you have any special space needs or requests please submit them to Carrie at [cknepp@cdglcc.org](mailto:cknepp@cdglcc.org). We will make every effort to accommodate everyone's needs, but space is limited and not all requests will be able to be honored.*

### LICENSING AND PERMITS

- All food vendors must display a valid Health Department Permit and be licensed in food service.
- All vendors must display proper certificate of authority in accordance with the laws of New York State, Albany County, and the City of Albany.

**The CDGLCC reserves the right to revoke a registration or remove a vendor from the festival grounds at any time.**

Capital Pride is a program of the Capital District Gay and Lesbian Community Council, Inc.